

From: Mendez, Victoria [<mailto:VMendez@miamigov.com>]

Sent: Saturday, March 28, 2020 3:50 AM

Subject: City of Miami Virtual Special City Commission Meeting- March 25, 2020 SCRIPT

Special City Commission Meeting- March 25, 2020

Statement of the Chair

Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes. Procedures for the public comment will be explained by the City Attorney shortly. The members of the City Commission appearing remotely for this meeting are *Alex Diaz de la Portilla, Joe Carollo, Manolo Reyes, Ken Russell, Vice-Chair, and me, Keon Hardemon, Chair*. The meeting will be opened with a prayer by ___ Commissioner _____.

The Pledge of Allegiance will be led by ___ Commissioner _____.

[Pledge and prayer are said and then]

Madam City Attorney, please state the procedures to be followed during this meeting.

[remainder read By the City Attorney]

- Any person who is a lobbyist pursuant to Chapter 2 Article VI of the City Code, must register with the city clerk and comply with related city requirements for lobbyists before appearing before the city commission. A person may not lobby a city official, board member, or staff member until registering. A copy of the code section about lobbyists is available in the city clerk's office or online on www.municode.com.
- Any person making a presentation, formal request, or petition to the city commission concerning real property must make the disclosures required by the city code in writing. A copy of this city code section is available at the office of the city clerk or online at www.municode.com.
- The material for each item on the agenda is available during business hours at the city clerk's office and on-line, 24 hours a day at www.miamigov.com.
- Any person may be heard by the City Commission, through the Chair and upon registering pursuant to the published notice for not more than two minutes, on any proposition before the City Commission, unless modified by the Chair. Since this is a virtual meeting as authorized by the Governor the State of Florida, members of the public wishing to address the body may do so by visiting miamigov.com/virtual meeting to upload their video comments or to submit their written comments via the online comment form. Members of the public may also call (305) 250-5353 to provide comments via the dedicated City of Miami public comment voicemail. All comments submitted will be included as part of the public record for this virtual meeting and will be considered by the City Commission prior to any action taken. The City will accommodate any speakers desiring to appear in person, subject to all applicable emergency measures in place to prevent the further spread of COVID-19. Speakers who appear in person will be subject to screening for symptoms of COVID-19. Any persons exhibiting any symptoms of COVID-19 will not be permitted to enter City Hall. All interested parties are required to abide by all State, County, and local

emergency orders and are urged to remain at home and practice social distancing. If the proposition is being continued or rescheduled, the opportunity to be heard may be at such later date, before the City Commission takes action on such proposition.

- **When addressing the City Commission, the member of the public must first state his or her name, his or her address, and what item will be spoken about.**
- **Anyone wishing to appeal any decision made by the City Commission for any matter considered at this meeting may need a verbatim record of the item. A video of this meeting may be requested at the Office of Communications or viewed online at www.miamigov.com.**
- **Please silence all cell phones and other noise-making devices.**
- **Any person with a disability requiring assistance, auxiliary aids, and services for this meeting may notify the City Clerk.**
- **Please note Commissioners have generally been briefed by city staff and the city attorney on items on the agenda today.**

Access and Public Comment Accommodations

Access to the Meeting

The City of Miami is using Zoom to hold the March 25, 2020 Virtual Special City Commission meeting. Zoom is a cloud platform for video and audio conferencing, collaboration, chat, and webinars across mobile devices, desktops, telephones, and room systems. In order to ensure that the public has the ability to view the meeting, the City's Communication's Department will broadcast the meeting through all the usual channels and avenues that are provided when a City Commission meeting is held fully in Commission chambers at City Hall. The meeting can be viewed live on Miami TV (miamigov.com/tv), through the City's Facebook page (facebook.com/CityOfMiamiGov), on the City's Periscope channel (twitter.com/cityofmiami), or Comcast channel 77 (City of Miami). The broadcast will also have closed captioning. Additionally, the City has not selected a virtual platform that requires the public to purchase or download any additional software or equipment to watch this meeting. Aside from the Zoom platform and that the participants will be appearing remotely, the public will have no discernible difference in their ability to watch the meeting.

Public Comment

The City has developed several new methods of ensuring public comment for a virtual meeting. It has established three (3) new options.

1. The first new option allows the public to provide public comments via the dedicated City of Miami public comment voicemail by calling (305) 250-5353 where the individuals will be able to leave a two (2) minute message that will be played during the virtual commission meeting.
2. The second new option allows for the public to submit a two (2) minute video to be played during the virtual commission meeting.
3. The third new option allows the public to submit comments via the City's online comment form. The comments submitted through the comment form have been distributed to the Elected Officials and City Administration throughout the day to so that the Elected Officials can consider the comments prior to taking any action. Additionally, the online comment form will remain open during the meeting to accept comments and distribute to the Elected Officials up until the Chairman closes public comment.

For all of the aforementioned options, all the comments received will be included in the public record of the meeting. For these three (3) new options, the City also created a simple set of

instructions explaining how the public may submit their comments with either option. Those instructions were provided in the notice to the public and published online at miamigov.com/virtualmeeting.

Additionally, like any other City Commission meeting, the public may provide public comment at City Hall. The City set up a terminal in the event members of the public travel to City Hall to provide public comment. However, due to COVID-19, all speakers desiring to appear in person will be subject to all applicable emergency measures in place to prevent the further spread of COVID-19. Speakers who appear in person will be subject to screening for symptoms of COVID-19. Any persons exhibiting any symptoms of COVID-19 will not be permitted to enter City Hall but will be able to participate through the remote options described above.

These four (4) public comment options established and provided for the Virtual Special City Commission meeting comply with Section 286.0114, and Section 120.54, Florida Statutes and (“F.S.”).

The City has published an agenda, as well as included in the Notice to the Public pursuant to our City Code and the items and topics that will be discussed at the Virtual Special City Commission Meeting. Additionally, the public has been given the opportunity to provide public comment during the meeting (the terminal at City Hall and the online public comment form) and within reasonable proximity in time before the meeting (and during) via the public comment voicemail, online public comment form, and the public comment video upload.

Moreover, Section 286.0114(4)(c), F.S., specifically authorizes the City to “[p]rescribe procedures or forms for an individual to use in order to inform the board or commission of a desire to be heard; to indicate his or her support, opposition, or neutrality on a proposition” The City through its four (4) public comment options has provided four (4) different procedures and forms to indicate, among other things, his or her support, opposition, and neutrality on the items and topics to be discussed at the virtual City Commission meeting. The City provided information on how to submit its comments in the Notice to the Public, on a dedicated webpage, and via it’s social media channels.

Commissioners, are you comfortable with all the notice provisions set forth and these uniform rules of procedures we have established for this Virtual meeting? *Await response in the affirmative... then say*

Thank you.

Victoria Méndez, City Attorney

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and
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